

THE  
HEADLAND

CORNWALL

*CONFERENCE AND  
BUSINESS EVENTS PACKAGES*

We recognise that no two business events are the same. Whether you are simply looking for an impressive setting with four-star hospitality to meet with clients, an inspiring Cornish conference venue for a team event, or are planning a special event, we can tailor our conference packages to your needs and budget. Your Event Planner will take care of all the smallest details, and a welcome host will be on-hand to greet and direct your delegates as they arrive.

We have six event rooms, catering for intimate meetings of just 4 people, right through to 200 delegates in the Ballroom. Keen to take a look? Contact our events team directly on 01637 872211 option 2 or [events@headlandhotel.co.uk](mailto:events@headlandhotel.co.uk)



## EVENT ROOMS



### *The Ballroom*

2,033 sq ft/230 sq m

- 100 people Cabaret set-up
- 200 people Theatre set-up
- 120 people Dinner set-up

### *The Half Ballroom*

1,435 sq ft/143 sq m

- 60 people Cabaret set-up
- 120 people Theatre set-up
- 60 people Dinner set-up

### *Little Fistral Room*

280 sq ft/28 sq m

- 12 people Theatre set-up
- 12 people Boardroom or Dinner set-up

### *Fistral Suite*

693 sq ft/69 sq m

- 30 Cabaret set-up
- 50 people Theatre set-up
- 24 people Boardroom set-up
- 40 people Dinner set-up

### *The Gazele*

390 sq ft/39 sq m

- 35 people Reception set-up
- 30 people Theatre set-up
- 20 people Boardroom set-up

### *The Morning Room*

280 sq ft/28 sq m

- 12 people Theatre set-up
- 12 people Boardroom or Dinner set-up

Please see our events room details on the website for further descriptions

# Happiness Is... Headland Events

## WHAT'S INCLUDED IN OUR DELEGATE PACKAGES

	BREAKFAST PACKAGES		FULL AND HALF DAY PACKAGES		
	Flying Start	Hearty Start	Focussed and Flying	Surfing for Solutions	Create and Capture
Room hire of the main conferencing room, as per size/delegate guidelines	✓	✓	✓	✓	✓
Projector & projector screen hire			✓	✓	✓
Flipchart pad and pens	✓	✓	✓	✓	✓
Arrival tea, coffee & biscuits	✓	✓	✓	✓	✓
Mid-morning tea, coffee & Danishes			✓		
Afternoon tea, coffee & cookies			✓	✓	✓
Bacon or sausage sandwich	✓				
Working lunch					✓
Two course cold buffet lunch				✓	
Two course hot & cold buffet lunch			✓		
Full English hot breakfast & a selection of breakfast pastries		✓			
Jugs of orange juice	✓				
Jugs of iced water	✓			✓	✓
Bottled still mineral water		✓	✓		
Registration table			✓		
FREE superfast WIFI & car parking	✓	✓	✓	✓	✓

## DAY DELEGATE PRICING

The Headland delegate packages are available for meetings or conferences with 10 or more guests:

Package Name/Type	Full Day Price	Half Day Price
Focussed and Flying	£37.00 per person per day	£32.00 per person per day (Less 1x break & half a day room hire)
Surfing for Solutions	£30.00 per person per day	£25.00 per person per day (Less 1x tea break & half a day room hire)
Create and Capture	£25.00 per person per day	£20.00 per person per day (Less 1x tea break & half a day room hire)
Hearty Start (Breakfast)	N/A - Only available as a half day	£22.00 person per day
Flying Start (Breakfast)	N/A - Only available as a half day	£16.00 per person per day

Please see further pages on the website for more information on what is included in each package, the menus and bespoke packages we can put together for smaller meetings.

Prices include VAT @ 20% and are valid until 31.12.2020